



Bicentennial Parish Liaison Job Description

Summary

The Bicentennial Parish Liaison is the home parish's main point of contact for the Bicentennial Task Force for events and activities relating to the 2020 Diocesan Bicentennial and Eucharistic Congress. The liaison will receive information from the Bicentennial Task Force and communicate that information to their parish in all ways appropriate, personally promoting and encouraging participation within all parish groups.

Length of Appointment

The Bicentennial Parish Liaison will serve on an as-needed basis until the conclusion of the Bicentennial year in January 2021.

Essential Duties and Responsibilities

- Regularly maintain communication with the Bicentennial Task Force by monitoring email.
- Disseminate information as directed by the Bicentennial Task Force to the parish community in whatever ways appropriate (through the pastor, bulletin, pulpit announcements, council meetings, social media, etc.).
- Promote Diocesan Bicentennial events and encourage participation within different church ministry groups, parish staff, parish and finance councils, and all other key constituent groups.
- Find ways to incorporate the Bicentennial into the local rhythm of parish life.
- Provide feedback to the Bicentennial Task Force about parish involvement in the Bicentennial and share ideas of how we can more effectively engage parishioners.
- Recruit volunteers for assistance with local Bicentennial events and the Eucharistic Congress.